

Urban Dove Team Charter School & Urban Dove Team Charter School II Board Meeting Minutes, Thursday, August 9th, 2018

Present: Andrew Ehigiator, Mike Grandis, Jai Nanda, Wanda Morales, Spencer Rothschild, Kevin Turton, Patrick Fagan, Sharon Aiuvalasit and Amit Bahl

Absent: Patricia Charlemagne,

Public observer: N/A

Meeting Minutes

I. Opening Items

The meeting was called to order at 6:15 PM and attendance was taken. The Agenda was unanimously adopted and approved.

The highlight of the School Leaders' Reports and Dashboards included for Brooklyn:

1. Summer sessions are underway and well attended. Second one will culminate in Regents exams given next week.
2. All staff vacancies in Youth Development and Operations are filled, 3 exist in Curriculum & Instruction
3. 38 students are currently enrolled for next year, which is behind our target. Added efforts will continue through August and September to get back on goal by end of Sept.

The highlight of the School Leaders' Reports and Dashboards included for Bronx:

1. First family school event is a kickoff on Aug. 24 from 12-4.
2. 2 openings in C & I, all other vacancies are filled
3. We have 60 students currently enrolled, just a bit behind our target, but enrollment is happening on a daily basis and we expect to be on target for full enrollment by Oct. 15.
4. Our pre-opening site visit by NYSED is scheduled for Wednesday, Aug. 15.

II. Public Comment

No public comment.

III. Academics

- a. No academic information is required at this time. :

IV. Finance

- a. Financial Review: The monthly financials for year end June 30 were reviewed. The official audit has begun. Preliminary financial review shows a positive year for both UD Team Brooklyn and UD Team II Bronx. Audit is on schedule to conclude by November 1 deadline.

V. Governance

- a. School Leader evaluation process will continue with Amit and Sharon both preparing School Year Plans to share with the Board. In person reviews will take place in Sept.
- b. NYSED Annual Report was submitted on time before Aug. 1st with additional materials due by Nov. 1st.
- c. WITH A MOTION MADE AND DULY SECONDED, THE 2018-2019 CMO CONTRACT WAS UNANIMOUSLY APPROVED. SPENCER ROTHSCHILD RECUSED HIMSELF FROM THE VOTE AS HE IS A MEMBER OF THE URBAN DOVE BOARD. The draft contract will be forwarded to NYSED.
- d. WITH A MOTION MADE AND DULY SECONDED, THE SCHOOL SAFETY PLAN FOR UD TEAM II BRONX WAS UNANIMOUSLY APPROVED. The plan will be forwarded to NYSED as part of the pre-opening checklist.

VI. Other Business, As Needed

Jai gave update on UD Team II real estate. Current school building renovation is proceeding and should be completed on time.

VII. Adjournment

Next meeting will be held on Tuesday, Sept. 25th, 2018. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:05 PM.

Respectfully Submitted,

Michael Grandis, In Lieu of Secretary