Urban Dove Team Charter School  
Board Meeting Minutes, Thursday, November 9th, 2017


Absent: Patricia Charlemagne, Patrick Fagan

Public observer: N/A

DRAFT Meeting Minutes

I. Opening Items
   The meeting was called to order at 6:05 PM and attendance was taken. Minutes from previous meetings were adopted and approved. The Agenda was unanimously adopted and approved.

   The highlights of the Principal’s Report and Dashboard included:
   1. Student Performance
      a. All reading and math inventory scores are in, data will be evaluated and shared with all stakeholders to track status of incoming students and progress of Year 2 and 3 students.
      b. Mid-Trimester progress reports are complete, students are passing 79% of classes.
      c. Final Exams/Mock Regents will take place Nov. 27-30
   2. Teaching and Learning
      a. All teachers have completed Trimester 2 Curriculum Maps and second formal observations are taking place.
   3. Culture, Climate, and Family Engagement
      a. Parent – Teacher Conferences were held, 69 families attended and surveys were completed, results were excellent.
      b. Annual Turkey Bowl Nov. 22nd.
   4. Organizational Capacity
      a. 1 teaching vacancy exists
   5. Enrollment, Recruitment and Retention
      a. As of today, 77 Year 1 students are enrolled, 37 with IEPs. Overall enrollment is at capacity
   6. Legal Compliance
      a. All students files are updated, all Minutes, Agendas and Meeting Dates are posted on the website

II. Public Comment
   No public comment.
III. Finance
   a. Financial Review: The monthly financials were reviewed and appear to be in good order.
   b. The board reviewed and discussed the draft 990 Tax Return provided by the auditor.
      A MOTION WAS DULY MADE, SECONDED AND UNANIMOUSLY CARRIED TO ADOPT THE DRAFT 990 TAX RETURN.

IV. Governance
   a. A proposed Material Charter Revision Request to increase enrollment to 305 students was discussed.
      A MOTION WAS DULY MADE, SECONDED AND UNANIMOUSLY CARRIED TO APPROVE THE RESOLUTION REQUESTING THE CHANGE FROM NYSED.

V. Other Business As Needed
   a. An update was given on the status of the application for UD Team II – vote to be held by the Board of Regents next week.

VI. New Business, as needed
   N/A

VII. Adjournment
   Next meeting will be held on December 14th. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:20 PM.

Respectfully Submitted,

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Michael Grandis, In Lieu of Secretary