Urban Dove Team Charter School
&
Urban Dove Team Charter School II

Board Meeting Minutes, Thursday, December 14th, 2017


Absent: Patricia Charlemagne, Patrick Fagan

Public observer: N/A

Meeting Minutes

I. Opening Items
The meeting was called to order at 6:12 PM and attendance was taken. Minutes from previous meetings were adopted and approved. The Agenda was unanimously adopted and approved.

The highlights of the Principal’s Report and Dashboard included:

1. Student Performance
   a. Trimester 1 is complete. Over 70% of credits taken were passed by students, surpassing goal.
   b. Regents week is 1/22 – 1/25
2. Teaching and Learning
   a. All teachers are in process of receiving a second observation ahead of midterm evaluations
3. Culture, Climate, and Family Engagement
   a. Attendance data for Trimester 1 is complete
4. Organizational Capacity
   a. Offer has been made to fill only teaching vacancy
5. Enrollment, Recruitment and Retention
   a. As of today, 96 Year 1 students are enrolled, 47 with IEPs. Overall enrollment is at capacity
6. Legal Compliance
   a. All students files are updated, all Minutes, Agendas and Meeting Dates are posted on the website

II. Public Comment
No public comment.

III. Finance

a. Financial Review: The monthly financials were reviewed and appear to be in good order.
b. Charter School Planning grant application is now available. CMO will complete and submit along with all schedules and filings. Grant period begins 1/1/18.

IV. Governance
   a. NYSED has made pre-opening checklist available for UD Team II. CMO will begin to upload documents as needed.

V. Other Business As Needed
   a. UD Team II facility search continues, looking at close with both a temporary facility if needed, as well as long-term options.
   b. School Leader search for UD Team II is underway.

VI. New Business, as needed
    N/A

VII. Adjournment
    Next meeting will be held on January 11th, 2018. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:20 PM.

Respectfully Submitted,

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Michael Grandis, In Lieu of Secretary