

Urban Dove Team Charter School & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday July 28, 2020

Present: Andrew Ehigiator: Mike Grandis, Jai Nanda, Heather Bushong, Spencer Rothschild, Wanda Morales, Kevin Turton; Sharon Aiuvalasit and Amit Bahl

Absent: Patrick Fagan, Patricia Charlemagne,

Public observer: NONE

Meeting Minutes

I. Opening Items

The meeting was called to order at 6:08 PM and attendance was taken. Agenda was unanimously adopted and approved. Minutes from June meeting were unanimously adopted and approved.

School Leader Report Highlights:

AMIT

- Trimester 3 disappointing. Numbers not as good as last year. Year I doing better than expected.
- Summer school – P for Pass, numbers are going to go up.

Mike: should we include summer in trimester 3?

- Culture, climate, family engagement. Survey of parents – what do they need to feel comfortable to send kids back (public transportation, etc.)
- Fully staffed. August 11 new staff orientation. Anticipating staff to return August 17.
- Enrollment ongoing. Uptick right now. Mailing to current 8th graders in Midwood area. Budget for 265. Relying on emails to counselors and principals. Need to get counselors in the building
- Recruitment – paying kids to recruit. Can we increase the amount we pay to get more kids? \$75 currently. Maybe a stipend on annual basis. Long term motivators.
- Bronx can't do that because of gang issues.

SHARON

- 8th graders invited to zoom meetings.
- Parent and community engagement folks used to just show up, but we don't have that now.
- Same teachers for both schools, don't have the data from them.
- Facebook and social media ads added this year to aid recruitment

II. Public Comment No Public Comment

III. Academics

IV. Finance

- Reconciliation coming up – change coming in
- Big number for Brooklyn one-time payment for \$60,000 last year
Brooklyn – surplus
- Bronx - \$400,000 surplus
- Major reconciliation in the Bronx on Special Ed. \$350-400,000 surplus. Asked to get on a call last week which did not happen. Reconciliation period closes August 14. If we don't get money, consider suing them.
- Neither balance sheet has PPL \$ (1.5 million will be converted to an asset.)
- Expenses down.
- Audit underway. Due November 1. Audit call being set.
- First Cares Act – each school will get \$150,000, won't hit this budget, for next year.
- CMO contract identical to last year.
- Evaluations are important to do, but likely won't affect contracts. Urban Dove's board is meeting on Thursday.

V. Governance

- Committees:
Kevin will be on Education and Finance (newly)
Heather on Education
- MIKE MOVED TO APPROVE COMMITTEE ASSIGNMENTS. APPROVED
- 2nd amendment to license Bronx. New building won't be ready until February 2021, move in in March. Agreed to an extension at Christ Church. Now on month to month. Guaranteed lease from July to December 31, 2020, then month to month.
Rent due aligns with expected school funding. Adjustments can be made if needed should enrollment be lower than expected. Told Christ Church we were meeting this week. They've been flexible with time lines.
- MIKE MOVED TO APPROVE SECOND AMENDMENT. SECONDED. APPROVED.
- REOPENING SCHOOL PLAN. Once you submit the plan, expected to do what's in the plan. But there's no process by which your plan is approved.
Jai has 16 page document containing plans.
Board does not need to approve plans, (no legal obligation) but jai thinks this would be good idea. Submit a link in place of plan, then if you make changes it automatically updates.

- Surveys
Year 1 students will come in every day. Need to get them as much team time as possible. Year 2 and 3 will come in every other day Mon-Thursday. Every other Friday. Parents asked to do screening. No coming to building if there's a fever. Temp over 100, sent home. Face masks.
- What happens if a kid's positive? If status changes, go directly to nurse (if we have one) 14 day or 10 day quarantine. Can't return to school unless fever free for 24 hours. If no nurse, step eliminated is nurse coming up with a reason that fever is NOT covid. At home you continue to remote learn. Physically activity requires 12 feet.
Cuomo's guidelines – if infection rate goes above 9% school will shut down.
- HIPPA guidance – privacy – can't share any person's specific health data.
Can only share that student has a specific temperature on a specific date.
- Families can opt out of in-class learning. But staff cannot opt out. Will try to accommodate, but under no obligation to provide work from home.
If you're high risk individual, DOE is providing a raise your hand kind of system.
- Approval. We recognize that we're not approving a final plan. We've had significant discussion of guidelines presented, and approve those plans. If updates, we can update our plans. Plan is expected to change daily.
MIKE MOVED TO APPROVE GUIDELINES. SECONDED. APPROVED.
- STAFF APPRECIATION. Andrew – has been discussing with Jai Board members visiting school at least once a year for half a day. One board member a month taking a tour, sitting in classes. Wanda is for the idea, but covid shy. After pandemic, absolutely.

VI. Real Estate updates

Work continues on both school sites. Brooklyn should be in in August.

VII. Adjournment

Next meeting will be held on August 18. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:01 PM.

Respectfully Submitted,

Heather Bushong, Secretary