

Urban Dove Team Charter School & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday, October 22nd, 2019

Present: Andrew Ehigiator, Mike Grandis, Jai Nanda, Wanda Morales, Patrick Fagan, Spencer Rothschild, Heather Bushong, Sharon Aiuvalasit and Amit Bahl

Absent: Kevin Turton, Patricia Charlemagne

Public observer: None

Meeting Minutes

I. Opening Items

The meeting was called to order at 6:10 PM and attendance was taken. The Agenda was unanimously adopted and approved. Minutes from September meeting was unanimously adopted and approved.

School Leader Report Highlights:

Brooklyn

Parent-Teacher Conferences this week, mid trimester progress reports out
Attendance Coordinator focused on bringing students who are below 60% up above 60%
Need to hire on School Aide position

Bronx

Enrollment is nearly complete
One Coach position needs to be filled due to a resignation
Neighborhood gang issues are affecting attendance, need interventions to address safety

II. Public Comment

No public comment.

III. Academics

a. N/A

IV. Finance

- a. David Ashenfarb from Schall & Ashenfarb went through the draft audited financials with the board – clean report, surplus of cash, no significant deficiencies to report, 81% of expenses on program and instruction. Good and smooth Audit process with Rose Temba and CMO.
- b. **After a motion made and duly seconded, the Board unanimously approved to adopt the Draft Audited Financials and authorized auditors to issue final documents.**
- c. Monthly financials are in good shape for both schools

V. Governance

- a. School Leader evaluations were completed in October. Four Board members met in person with Sharon and Amit. All data was reviewed, including staff surveys, 360 surveys, Leadership Team surveys, self-evaluations and Jai's evaluations. Both school leaders were given positive reviews and are performing strongly in their roles.

VI. Other Business, As Needed

Jai Nanda gave an update on the real estate process of both the Bronx and Brooklyn buildings for 2019-2020. Both are progressing on track for a fall 2020 opening.

VII. Adjournment

Next meeting will be held on Tuesday, November 19th. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:35 PM.

Respectfully Submitted,

Heather Bushong, Secretary