

## **Urban Dove Team Charter School & Urban Dove Team Charter School II DRAFT Board Meeting Minutes, Tuesday, December 17, 2019**

Present: Andrew Ehigiator, Mike Grandis, Jai Nanda, Heather Bushong, Kevin Turton, Wanda Morales, Sharon Aiuvalasit and Amit Bahl

Absent: Patricia Charlemagne, Spencer Rothschild, Patrick Fagan

Public observer: Dana Derchin

### **Meeting Minutes**

#### **I. Opening Items**

The meeting was called to order at 6:11 PM and attendance was taken. The Agenda was unanimously adopted and approved. Minutes from the November meeting were unanimously adopted and approved.

School Leader Report Highlights:

Brooklyn

- Student performance trimester one data available in January.
- Had to dismiss early due to lack of heat two days in the past few weeks, heat working now.
- Amit had a great day as a “student”. In 2020 each board member is encouraged to do this immersion.
- Attendance stayed steady in October and November.
- Spirit week this week.
- Boys team trip to Philadelphia - very successful. Toured Drexel, stayed overnight, played another charter school in basketball. Girls volleyball teams going in February
- Announced new location with phone blast, email and snail mail. So far kids are excited. Dana said there was concern about transportation, kids not as concerned about difficulties with the community
- Still enrolling for year one - through January. 96 total. 100% fully staffed.
- Camillia Carvey will be the new Director of Operations, effective Jan. 1, 2020 and will replace Mark Stevens. She will have check signing authorization.

Bronx

- Finals - taken seriously. Second try to fly week - not well attended.
- Trimester 1 awards just completed - first time with two leagues.
- Attendance needs to improve – Interventions planned to get them to school one day a week more.
- Also spirit week.
- Team 103 won title at Inncity Rise JV Basketball League.
- Fully enrolled (over enrolled).

#### **II. Public Comment**

Dana Derchin, SS teacher at UD Team was in attendance. No comments other than she is “happy to be here.”

### **III. Academics**

Trimester one data to be reviewed in January

### **IV. Finance**

- a. Monthly financials are in good shape for both schools
- b. Billing for UD Team II is still off due to human error, will be corrected in next billing
- c. Billing issues with IEP students, need to discuss with DOE to understand policy moving forward, Jai will reach out.

### **V. Governance**

- a. Employee Handbook was updated to reflect new language in the Paid Parental Leave policy.

AFTER A MOTION MADE AND DULY SECONDED, THE BOARD UNANIMOUSLY APPROVED THE UPDATES TO THE EMPLOYEE HANDBOOK

AFTER A MOTION MADE AND DULY SECONDED, THE BOARD UNANIMOUSLY APPROVED THE LICENSE AGREEMENT WITH URBAN DOVE, INC. FOR 1256 E. 21<sup>st</sup> STREET.

AFTER A MOTION MADE AND DULY SECONDED, THE BOARD UNANIMOUSLY ADOPTED A RESOLUTION REQUESTING A REVISION REQUEST TO NYSED CSO FOR A CHANGE IN CSD FOR UD TEAM

### **VI. Other Business, As Needed**

Jai Nanda gave an update on the real estate process of both the Bronx and Brooklyn buildings for 2019-2020.

### **VII. Adjournment**

Next meeting will be held on Tuesday, January 14 . With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:23 PM.

Respectfully Submitted,

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Heather Bushong, Secretary