

**Urban Dove Team & Urban Dove Team Charter School II
Board Meeting Minutes, Tuesday January 19, 2021**

Present: Patricia Charlemagne; Andrew Ehigiator; Mike Grandis; Wanda Morales; Spencer Rothschild; Heather Bushong; Patrick Fagan;
Jai Nanda; Sharon Aiuvalasit and Amit Bahl.

Absent: Kevin Turton

Public observer:

Meeting Minutes

I. Opening Items

The meeting was called to order at 6:10 PM and attendance was taken. Agenda was unanimously adopted and approved. Minutes from December 15, 2020 meeting were unanimously adopted and approved.

School Leader Report Highlights:

- Trimester one data looks different from any past year.
- School leader and leadership survey – overall positive. Bronx team focusing on communication, leadership presence, building staff trust.
- Trimester One data – staff worked hard to get credits passed
- Attendance increase. Completely remote schedule benefitted students and helped them get credits.
- One Dove FAFSA nite

II. Public Comment No Public Comment

III. Finance

- Both revenue projections and expense projections are down, resulting in overall year to date surplus
- Payroll Protection Plan. First loan is in forgiveness process.
- UD Team qualifies for second round of PPP with less than 300 employees and a 25% drop in revenues from one quarter in 2020 to comparative quarter in 2019

After discussion and a motion made and duly seconded, the Board unanimously approved going forward with an application for another PPP loan

IV. Finance

- Employee Handbook. Telecommuting policy added, as well as Progressive Discipline Policy.

After a motion duly made and seconded, the Board unanimously voted to update the Employee Handbook and adopt the Telecommuting Policy and Progressive Discipline Policy.

- Updated Mission / Vision statements will require a Public Hearing as part of the approval process, being set up by DOE. Then to the Regents for approval.

V. Real Estate updates

- Brooklyn – no update from the court on ruling
- Bronx – renovations continue to progress

VII. Adjournment

Next meeting will be held on February 23. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,

Heather Bushong, Secretary